

**CHEYNEY UNIVERSITY OF PENNSYLVANIA**  
**Council of Trustees**  
**Minutes of the Quarterly Public Meeting Held**  
**June 18, 2009**  
**2:30 P.M.**  
**Marcus Foster Student Union Building, Auditorium**

**In Attendance:**

***Council of Trustees***

Mr. Robert W. Bogle, *Chairman*  
Ms. Lynette Brown-Sow, *Chair*  
*Academic Affairs Committee*  
Mr. Gary Horton, *Chair*  
*Student Affairs Committee*  
Mr. Robert Traynham, *Chair*  
*Institutional Advancement Committee*  
Dr. Edward Tomezsko  
Rev. Dr. Joseph Patterson  
Ms. Chioma Ugwuegbulem, *Student Trustee*

***Administration***

Dr. Michelle R. Howard-Vital, *President*  
Dr. Ivan Banks, *Provost / Vice President*  
*for Academic Affairs*  
Dr. Irene Moszer, *Interim Vice President*  
*for Finance and Administration*  
Dr. Valerie Epps, *Vice President for*  
*Student Affairs and Student Life*  
Dr. Sulayman Clark, *Vice President*  
*for Institutional Advancement*

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Thursday, June 18, 2009 in the Marcus Foster Student Union Building Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 2:30 P.M.

**PUBLIC COMMENT PERIOD –**

Cephus Richardson, student, questioned the student fee increase, which was tabled by Trustee Sam Patterson until the report of the Finance Committee.

Fawazz Fields, student, questioned the allocation of the student fee increase, which was tabled by Trustee Sam Patterson until the report of the Finance Committee.

Junion Stanton, alumnus, requested the support of the Council for the Wade Wilson Classic, which will raise scholarships for athletes and sponsored by the C Club.

**PRESIDENT'S REPORT -**

President Vital expressed gratitude to the Cheyney University community for their support. The President's Report as presented in the board packet was reviewed. President Vital asked the campus community to complete the strategic planning survey. President Vital expressed gratitude to Dr. Irene Moszer for her tenure at the University as the interim vice president for finance and administration. President Vital introduced Mr. Gerald Coleman to the campus community as the vp for finance and administration. President Vital reported advancement will implement an aggressive plan to tremendously increase our private giving. President Vital reported a search is in process for a vice president of student affairs and for a director of residence life.

**APPROVAL OF THE MINUTES OF THE QUARTERLY COUNCIL MEETING OF MARCH 19, 2009** – A motion was made by Reverend Mr. Samuel Patterson to approve the minutes of the March 19, 2009 Council of Trustees meeting. This motion was seconded Ms. Lynette Brown-Sow and the motion carried.

## **REPORTS OF THE STANDING COMMITTEES –**

### ***Academic Affairs***

Trustee Lynette Brown-Sow, Chair of the Academic Affairs Committee, requested that Dr. Ivan Banks, Provost and Vice President for Academic Affairs, present the report of the Committee.

- **Action Item No. 1 – *National Science Foundation (NSF) Grant Funding.*** Banks reported on the NSF grant on Ethics and Values in Science, Engineering and Technology. This is a collaborative project by West Chester University and Cheyney University. The goal is to increase the ethical engagement of students and faculty.
- **Information Item No. 2 – *Early Childhood Education Grant Funding.*** Banks reported on a \$95K appropriation for early childhood education.
- **Information Item No. 3 – *Middle States Commission on Higher Education (MSCHE) Update.*** Banks reported MSCHE visited the campus to determine our compliance to specific standards. The University is not in compliance with Standards 2, 3, and 6. MSCHE takes a snapshot of the University at the time of their visit to determine compliance whether or not the University may be in the process of completing or implementing.

Thus, the team made suggestions to help advance the University, which are currently being reviewed to help the University complete its strategic plan. This strategy will also help the University evaluate the effectiveness toward the strategic plan.

- **Information Item No. 4 – *Keystone Honors Academy.*** Dr. Banks stated how important this program and how we will try to replicate the successes and effective practices of the KHA.

Dr. Tara Kent provided a power point of the KHA which highlighted its successes for 2008-2009 as well as recommendations that included; an increase in funding which will help build the capacity of the program. Dr. Kent highlighted graduation rates being higher than the national average at 82%.

In addition, Dr. Tara Kent reported the curriculum was formally codified as an Honor's Curriculum. This was the first time the University had a formal honors program.

Dr. Kent also shared extracurricular as well as cultural awareness activities including Nikki Giovanni being the KHA Speaker this past spring. In addition, KHA students participating in the Honda All-Star Challenge for the second year in a row this past spring. She also listed a number of students who both attended and presented at national conferences.

Dr. Kent discussed the strategic planning and growth development of the program.

Chairman Bogle expressed his gratitude to Dr. Kent.

## ***Student Affairs***

President Howard-Vital in the absence of the Chair of the Student Affairs Committee requested that Mr. Michael Taylor, Interim Executive Director of Enrollment Manager, present the report of the Committee.

- **Information Item No. 1 – *Recruitment and Financial Aid Activity Update.*** Mr. Taylor reported on the initiatives of the office of admissions and office of financial aid. It was reported that 205 acceptance deposits have been received as of June 17, 2009 when compared to 96 deposits last year.
- **Information Item No. 2 – *New Student Orientation.*** Mr. Taylor reported on the new student orientation program. The goal of the program is to allow students to take care of important university business before the beginning of the academic year. Chairman Bogle questioned if this is a mandatory program. Mr. Taylor reported students were encouraged to participate. Chairman Bogle applauded Mr. Taylor for his efforts to develop this program. Senator Hughes sought clarity on the dates and also applauded the efforts of the new student orientation program.

## ***Finance and Administration***

Mr. Samuel Patterson, Chair of the Finance and Administration Committee, introduced Mr. Gerald Coleman, Vice President for Finance and Administration, to the University Community.

- **Action Item No. 1** - Approval of purchase orders above \$9,999.99. *Chairman Bogle made a motion to approve said purchase orders. This motion was seconded by Trustee Tomezsko and the motion carried.*
- **Action Item No. 2** – Approval of Mandated Fees Increase for 2009-2010. It was noted there would be no increase in the student activity fee. Dr. Moszer reported administration would be meeting with the SGCA to discuss how the student activity fee would be allocated later in the year. Room and Board fee would be increased. The ESF (instructional cost) fee would be increased. The food service fee increase was discussed, and further clarified that the increase is contractual. It was clarified the room fee has increased to cover security cost and additional debt service. *A motion was made by Trustee Patterson for the approval of the mandatory fee increase. This motion was seconded by Trustee Tomezsko and the motion carried.*
- **Action Item No. 3** – Approval of Preliminary 2009-2010 Budget. Dr. Moszer discussed the process for preliminary budget planning. It was reported the level of FTEs for 2009-2010 is not yet known. The state allocation is not yet known. The tuition rate is not yet known. There is an assumption of \$26.8M E&G budget, this does not include the auxiliary budget. Dr. Moszer discussed the impact of salary increases to bargaining unit employees. Dr. Moszer discussed the impact of assumed University expenses. There is over \$38M expected in expenses. *Chairman Bogle made a motion to approve said purchase orders. This motion was seconded by Trustee Hughes and the motion carried.*
- **Information Items** – The Council of Trustees discussed Information Item No. 1: The Vanguard Group and Philadelphia Foundation Financial Statements, Information Item No. 2: The Status of Unpaid Bills, and Information Item No. 3: University Audit Report.

### ***University Relations***

In the absence of Trustee Robert Traynham, Chair of the University Relations Committee, Dr. Sulayman Clark, Vice President for Institutional Advancement to presented the report of the Committee.

Dr. Clark discussed the decision to dissolve the Cheyney University Foundation, and further reported the market value of the funds are \$2.1M. Mr. Patterson clarified that the Foundation was put in place to house specific funds for twenty years, and the time has since passed. Chairman questioned the location of the funds. Chairman Bogle questioned if the Foundation received notice of revocation and the amount of time they had to give over the funds. It was clarified the document has been sent with 10 days to give over the funds. ***Chairman Bogle charged Trustee Sam Patterson with working with the University towards a resolution.***

Dr. Clark reported a meeting was held with the PASSHE Foundation and Philadelphia Foundation to decide where to temporarily house the funds.

Dr. Clark reported government fundraising increased; private fundraising decreased. The new action plan will focus on the private sector. Dr. Clark reported that at the recommendation of Trustee Brown-Sow the report will not be distributed until reviewed by Trustee Traynham, Committee Chair.

Chairman Bogle expressed confidence in the advancement action plan. Chairman Bogle questioned the feasibility of a nationwide fundraising effort. Senator Hughes discussed the feasibility of capitalizing off the new student housing to build momentum for fundraising. Chairman Bogle emphasized the need for a capital campaign.

### ***Approval of 2009-2010 Meeting Dates***

Discussion was held pertaining to setting the September meeting date without having budget information finalized. *A motion was made by Trustee Brown-Sown for the approval of 2009-2010 Meeting Dates. This motion was seconded by Trustee Hughes and the motion carried.*

### ***Other Business***

With no further business to discuss, Chairman Robert Bogle made a motion to adjourn the June 18, 2009 Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Brown-Sow and the motion carried.

The meeting adjourned at 3:54 P.M.

Respectfully submitted,

T. Bernette Wright  
Recorder

Minutes Approved



Mr. Robert Traynham  
Secretary