

CHEYNEY UNIVERSITY OF PENNSYLVANIA
Council of Trustees
Minutes of the Quarterly Public Meeting Held
March 19, 2009
1:00 P.M.
Marcus Foster Student Union Building, Auditorium

In Attendance:

Council of Trustees

Mr. Robert W. Bogle, *Chairman*
Ms. Lynette Brown-Sow, *Chair*
Academic Affairs Committee
Mr. Gary Horton, *Chair*
Student Affairs Committee
Mr. Robert Traynham, *Chair*
Institutional Advancement Committee
Dr. Edward Tomezsko
Rev. Dr. Joseph Patterson
Ms. Chioma Ugwuegbulem, *Student Trustee*

Administration

Dr. Michelle R. Howard-Vital, *President*
Dr. Ivan Banks, *Provost/Vice President*
for Academic Affairs
Dr. Irene Moszer, *Interim Vice President*
for Finance and Administration
Dr. Valerie Epps, *Vice President for*
Student Affairs and Student Life
Dr. Sulayman Clark, *Vice President*
for Institutional Advancement

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Thursday, March 19, 2009 in the Marcus Foster Student Union Building Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:27 P.M.

APPROVAL OF THE MINUTES OF THE QUARTERLY COUNCIL MEETING OF NOVEMBER 10, 2008 – A motion was made by Reverend Dr. Joseph Patterson to approve the minutes of the November 10, 2008 Council of Trustees meeting. This motion was seconded Dr. Edward Tomezsko and the motion carried.

PUBLIC COMMENT PERIOD –

1. Alumnus Sam Brown announced that 2009 will mark the 50th anniversary of the Class of 1959. Mr. Brown also asked the administration and Council of Trustees to consider rescinding the non-renewal contract of Dr. Wayne Edge.
2. Student Ms. Markeytah Garrett, senior, inquired as to where does the Career Services Fee that students are charged go? Ms. Garrett further stated that the monies do not go into Career Services and asked to which budget are the monies posted. The fee to students is \$25.00. Mr. Bogle asked Dr. Irene Moszer to provide an answer to the president for a response to Ms. Garrett.

PRESIDENT'S REPORT -

1. University President Michelle R. Howard-Vital thanked Chairman Bogle and Senator Hughes for their support to move the university's needed capital projects to the top of PASSHE's list. Dr. Vital stated that the university stands ready to work with PASSHE and the community to ensure that the new residence halls are the best possible. Dr. Vital also mentioned that the \$20 million dollars earmarked for renovations to the Carver Science Building is forthcoming. In response, Mr. Bogle thanked the president for her kind acknowledgement and shared that it has been a cooperative effort led by the Council, and the

university community should be encouraged by the support from the governor, house and senate. An additional \$65 million dollars for capital projects is presently moving through the senate. Senator Hughes encouraged the university community to be vocal with their elected officials and governor in asking them to move forward with including these monies for the university in the state budget.

REPORTS OF THE STANDING COMMITTEES –

Academic Affairs

Trustee Lynette Brown-Sow, Chair of the Academic Affairs Committee, requested that Dr. Ivan Banks, Provost and Vice President for Academic Affairs, present the report of the Committee.

- **Action Item No. 1 – *Cheyney University Academic Planning Document.*** This document provides background regarding the plan, mission, and core values of the university and the academic programs needed to ensure excellence at the university. *Trustee Brown-Sow raised a motion to approve the Cheyney University Academic Planning Document as written. This motion was seconded by Trustee Traynham and the motion carried.*
- **Information Item No. 2 – *Cheyney University School of Education.*** Dr. Banks reported on the Early Childhood and Special Education Dual Degree Program.
- **Information Item No. 3 – *PASSHE Proposal for 2009 – 10 Educator Excellence Funds.*** Dr. Banks announced that the university has secured the funding for this program in the amount of \$300,000 from PASSHE.
- **Information Item No. 4 – *Cheyney University Graphic Arts Program.*** Dr. Banks reported on the Graphic Arts Program.

Student Affairs

Trustee Gary Horton, Chair of the Student Affairs Committee, stated that the Student Affairs Committee met via teleconference and during this meeting, there was discussion regarding financial aid, and update on ACT 101 guidelines, the Cheyney University of Pennsylvania Code of Conduct, and the HIV/AIDS grant. Upon conclusion of the teleconference, the action item for approval is the Cheyney University of Pennsylvania Student Code of Conduct 2008-2010.

- **Action Item No. 1 – *The Cheyney University of Pennsylvania Student Code of Conduct 2008-2010.*** Dr. Epps reported that the only major difference between this updated document and the last one is the change in the student appeal process. As opposed to students appealing their judicial verdict and/or sanction(s) to the university president, they now will appeal to the vice president for student affairs. Dr. Epps also mentioned that this publication has an easier to read layout and the process was approved in accordance with the university's governance structure, i.e., the Student Affairs Council voted to approve as did the President's Cabinet. *Trustee Gary Horton made a motion for the approval of The Cheyney University of Pennsylvania Student Code of Conduct 2008-2010 as written. This motion was seconded by Trustee Ugwuegbulem and the motion carried.*
- **Information Item No. 1 – *First Year Experience (FYE) Parents Association and Newsletter.*** Dr. Epps reported on the First Year Experience Parents Association and Newsletter. Dr. Epps also mentioned that the university has received funding for James Hughes Summer Program, which will be held this year at the Urban Site. In addition, Dr. Epps stated that this Hispanic recruitment initiatives will also be led by Ms. Tamara Kirby-Crump, who is also the director of the FYE program.

- **Information Item No. 2 – Act 101 Higher Education Opportunity Act.** Dr. Epps briefly reported on the Act 101 Higher Education Opportunity Act and referred the Council to the Power Point presentation located in the Council packet.
- **Other** – Dr. Epps reported on the Alumni Lane construction and explained that the Greek organization plots had to be removed and were placed on the side of Harris Turner. Dr. Epps will be meeting with students from the organizations and Ms. Sharon Thorn to work on a standard for the move back in terms of furniture. Dr. Epps displayed for the Council to examine, design lay-outs of what the new plot area will look like. Dr. Epps reported that the plot size will be standard and uniform. There will be policy governing what can and cannot be at this location, such as painting of trees, which will no longer be permissible. Surrounding the area will be a brick and wrought iron fence with each shield at their plot location.

Dr. Epps further reported that the university has again received the HIV grant.

Dr. Lut Nero, Chairman of the University Safety Task Force discussed the activities of the committee and introduced the student members of the Task Force.

Finance and Administration

Dr. Irene Moszer, Interim Vice President for Finance and Administration introduced the two action items for approval:

- **Action Item No. 1** - Approval of purchase orders above \$9,999.99. *Trustee Brown-Sow made a motion to approve said purchase orders. This motion was seconded by Trustee Horton and the motion carried.*
- **Action Item No. 2** – Approval of the newly updated Facility Use Policy. *A motion was made by Chairman Bogle for the approval of the Facility Use Policy. This motion was seconded by Trustee Hughes and the motion carried.*
- **Other** – Dr. Moszer introduced Ms. Layna Holmes, University Controller who gave a brief overview of the auditing process of auditors Parent and Randolph, CPA. Ms. Holmes introduced Mr. Sam Stevenson, CPA of Parente Randolph who explained what their role is in terms of ensuring that all university expenditures are recorded correctly with all documentation attached to justify the expenditure.

Dr. Moszer introduced Ms. JoAnn Harris to the Cheyney Family. Ms. Harris is the new Director of Human Resources.

University Relations

Trustee Robert Traynham, Chair of the University Relations Committee, reported that the University Relations Committee has met and asked Dr. Sulayman Clark, Vice President for Institutional Advancement to give his report.

Dr. Clark reported that the Advancement team was going to pursue more grants in the area of \$250,000-\$300,000. In addition, Dr. Clark thanked Reverend Dr. Joseph Patterson for his very generous contribution.

APPROVAL OF COMMITTEE REPORTS FOR MARCH 19, 2009 – A motion was made by Chairman Bogle to approve the committee reports for March 19, 2009. This motion was seconded by Mr. Robert Traynham and the motion carried.

Other Business

Chairman Bogle acknowledged Mr. Paul Turner, President, Cheyney University National Alumni Association. Mr. Bogle also acknowledged Dr. Gaynell Lewis(sp?)of the Class of 1973. Mr. Turner also introduced Ms. Norma George, who has agreed to serve as Chairman of the Delaware County Chapter of Cheyney Alumni. (double check).

With no further business to discuss, Chairman Robert Bogle made a motion to adjourn the March 19, 2009 Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Brown-Sow and the motion carried.

The meeting adjourned at 2:45 P.M.

Respectfully submitted,

Irene A. Losak-Scheivert
Recorder

Minutes Approved



Mr. Robert Traynham
Secretary