

**CHEYNEY UNIVERSITY OF PENNSYLVANIA**  
**Council of Trustees**  
**Minutes of the Quarterly Public Meeting Held**  
**September 30, 2008**  
**1:00 P.M.**  
***Marcus Foster Student Union Building, Auditorium***

**Council of Trustees Attending**  
**Attending**

Mr. Robert W. Bogle, *Chairman*  
Mr. Dongkyu Bak  
Ms. Lynette Brown-Sow,  
*Chair of the Academic Affairs Committee*  
Mr. Thane Martin  
Rev. Dr. Joseph Patterson  
Mr. Samuel Patterson,  
*Chair of Finance and Administrative*  
*Services Committee*  
Dr. Edward Tomezsko  
Ms. Chioma Ugwuegbulem, *Student Trustee*

**Council of Trustees**  
**Absent**

Mr. Gary N. Horton  
Mr. Robert Traynham, *Chair of the*  
*University Relations Committee*  
Senator Vincent Hughes

**Administration**

Dr. Michelle R. Howard-Vital, *President*  
Dr. Ivan Banks, *Provost/Vice President for*  
*Academic and Student Affairs*  
Dr. Irene Moszer, *Interim Vice President for*  
*Finance and Administration*  
Dr. Valerie Epps, *Vice President for Student*  
*Affairs and Student Life*  
Dr. Sulayman Clark, *Vice President for*  
*Institutional Advancement*

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With a quorum present and notice of the meeting duly exercised and mailed per the Bylaws, Mr. Robert W. Bogle, Chairman opened the meeting at 1:20 p.m.

**APPROVAL OF THE MINUTES OF THE QUARTERLY COUNCIL MEETING JUNE 19, 2008 AND SPECIAL CALL MEETING MAY 6, 2008**

Ms. Lynette Brown-Sow made a motion to approve the minutes of June 19, 2008. Mr. Samuel Patterson seconded the motion, **which was unanimously approved.**

Ms. Lynette Brown-Sow made a motion to approve the minutes of May 6, 2008. Mr. Samuel Patterson seconded the motion, **which was approved unanimously.**

**PUBLIC COMMENT PERIOD**

Professor Teresita Fernandez-Vina expressed gratitude to the Council of Trustees and requested a fair evaluation of President Howard-Vital. Chairman Bogle acknowledged the comments, and further reported a recommendation to the Chancellor would be made before October 22, 2008. Chairman Bogle assured the community of integrity in the evaluation process. Chairman Bogle further reported Trustees Traynham, Tomezsko, and Ugwuegbulem serve on the Committee with Trustee Brown-Sow as the Evaluation Committee Chair. It was reported to be no political interference and the Committee spoke with various university constituents. Chairman Bogle affirmed a preliminary report has been given to the Committee by the various groups and after discussing the findings with the President, a recommendation will be made for the Council of Trustees and Board of Governors. Professor Fernandez-Vina thanked the Council for their years of service to the University.

Mr. Cephus Richardson, student, questioned how the Chairman evaluates the University. Chairman Bogle reported the legislation (Act 188) does not require the Council of Trustees to evaluate the University and further affirmed the State System evaluates the University. Mr. Richardson questioned if the Council reviews the University's budgets and questioned mismanagement of funds. Chairman Bogle discussed not having knowledge of any fiscal mismanagement. Mr. Richardson reported having documents for the Chairman to review. Mr. Richardson requested an introduction of the Council.

#### **PRESIDENT'S REPORT**

President Howard-Vital reported on the death of Mr. Anthony Richardson, a student who passed away this summer, and further reported a memorial was held on campus earlier in the fall. President Howard-Vital reported on the injury of Dr. O. Denis Ekwerike, who is wheelchair bound, and announced a fundraiser was held last weekend. President Howard-Vital affirmed making a monetary contribution.

President Howard-Vital discussed the inauguration, which is about the transition into a new, stronger Cheyney University. President Howard-Vital discussed the history of the Institute for Colored Youth, which was known for its excellence. President Howard-Vital affirmed the desire for the University community to emerge with a new spirit of academic excellence, a new public confidence of fiscal and administrative management and processes, a broader base of support for the University, and the desire to provide students with what they deserve, the best academic university.

Dr. Howard-Vital reported on the contents of the board packets – a compilation of information on the new team: Dr. Sulayman Clark, Dr. Ivan Banks, and Dr. Irene Moszer. President Howard-Vital also reported the addition of Mr. Lawrence Richards, alumnus, who served 25 years with the city of Yeadon.

President Howard-Vital thanked the Council of Trustees for the privilege to serve as the university president.

#### **REMARKS FROM THE CHAIRMAN**

Chairman Bogle welcomed Dr. Sulayman Clark, Dr. Ivan Banks, Dr. Irene Moszer, Mr. Michael Taylor (Interim Executive Director of Enrollment Management), and Mr. Lawrence Richards (Director of Public Safety). Chairman Bogle also welcomed new Council member, Mr. Thane Martin, C.P.A. Chairman Bogle thanked Dr. Bernadette Carter for serving as interim provost and further welcomed all new members of the University community. Chairman Bogle thanked the Council for their commitment to the University.

**ACTION ITEM NO. 1** – Chairman Bogle discussed the meeting dates for Academic Year 2008-2009. Ms. Lynette Brown-Sow made a motion to approve the meeting dates for the academic year (2008-2009). Mr. Samuel Patterson seconded the motion, **which was unanimously approved.**

#### **REPORTS OF THE STANDING COMMITTEES**

- **ACADEMIC AFFAIRS**

Information Item 1 – Dr. Bernadette Carter discussed Keystone Honors Academy and Study Abroad activities. Dr. Carter reported on internship activities and further reported on students participating in internships at Wistar, the office of Senator Vincent Hughes, and the University of Pittsburgh. Dr. Carter reported students have participated in the Villanova Pre-law program and further reported many of our students are participating in research programs. Dr. Carter reported on activities of students participating in the Bond-Hill scholarship program and further reported 20

students took advantage of the opportunity last year. Dr. Carter reported moving towards having an honors curriculum and further reported on the courses that are being implemented this fall and spring. Dr. Carter reported Dr. Tara Kent, Dean of the Keystone Honors Academy, is working with the faculty to develop the curriculum.

Information Item 2 – Dr. Bernadette Carter reported the project has been developing as a result of conversation with Chairman Bogle and Dr. Lut Nero, Dean of Library Services. Dr. Nero reported the project does involve the efforts of Mr. Larry Skinner, alumnus, and an internship. Dr. Nero reported digitizing and indexing archives from the early 1900s from the Philadelphia Tribune. Chairman Bogle reported the Tribune was in the process of digitizing its images two years ago and a conversation was held with Mr. Larry Skinner regarding the project. Chairman Bogle reported discussing an opportunity for Cheyney University and the Philadelphia Tribune to come together on the project for the benefit of the students. Chairman Bogle discussed working with the archivist from Temple University and Cheyney University, Mr. Keith Bingham.

Information Item 3 – Dr. Bernadette Carter reported the Marion Anderson renovation project has not started, but is in its initial stages, and once completed, it will house the Fine Arts department. The project design is in final stages and will be submitted to the Department of General Services. The cost for the project is over \$4Million and does not include furniture and fixtures. Funding opportunities will be underway to support furniture and fixtures. Dr. Carter reported the project will be completed in 2010. Trustee Samuel Patterson questioned if funding is secured. Dr. Carter reported \$4Million is in place but additional funding is needed for furniture and fixtures, which need to be state of the art. President Howard-Vital questioned if this was part of the OCR agreement. Dr. Carter reported the building was already targeted for renovation and is ready for life-cycle renovations.

Information Item 4 – Dr. Bernadette Carter reported the Center of Excellence for Media and Fine Arts would be the sought first. The first step for implementation is to develop an advisory board. It is expected that this advisory board will assist with curriculum planning and promotion of the center.

Information Item 5 – Dr. Bernadette Carter reported the Call Me Mister received funding for \$1Million. The program encourages men to go into elementary education. The program was initiated out of Clemson University, and we are using that model to create the program here at Cheyney University. Dr. Carter reported on an induction ceremony held last week for the first inductees. Dean Cathine Gilchrist reported on the program is a teacher leadership program. Dean Gilchrist further reported a new director has been hired and expressed special thanks to State Rep. James Roebuck, who was the guest speaker at the induction ceremony along with Mr. Roy Jones, Executive Director of Call Me Mister. Dean Gilchrist reported recruiting 10 undergraduate students and 8 graduate students. Dean Gilchrist reported \$1.5 Million has been awarded for two academic years.

Dr. Bernadette Carter expressed thanks to the community during her tenure as Interim Provost.

Trustee Lynette Brown-Sow concluded the report of the Academic Affairs Committee.

- **ACADEMIC AFFAIRS**

Trustee Samuel Patterson, Chair of the Finance and Administrative Services Committee, requested that Dr. Irene Moszer, Interim Vice President for Finance and Administration,

present the report of the Committee. Dr. Irene Moszer noted that \$1 Million dollars has been committed to resident hall maintenance – carpeting, power washing, and painting.

**ACTION ITEM NO. 1** – Dr. Irene Moszer reported on Agency Purchases over \$9,999.99. Trustee Samuel Patterson made a motion to approve the agency purchases over \$9,999.99. The motion was seconded by Trustee Lynette Brown-Sow, **which was unanimously approved.**

**INFORMATION ITEM NO. 1** – Dr. Irene Moszer discussed the Vanguard investments.

Trustee Samuel Patterson concluded the report of the Finance and Administrative Services Committee.

Chairman Bogle welcomed Dr. Moszer to the University and pledged the full support of the Council of Trustees.

- **STUDENT AFFAIRS COMMITTEE**

**INFORMATION ITEM NO. 1** – Dr. Valerie Epps reported the Summer Bridge program has increased in participating students over the past three years, and further discussed the activities of the program. Dr. Epps discussed the retention initiatives in place and the pilot retention services department and reported on the student life workshop series and planned student activities. Dr. Epps reported on the development of the student code of conduct.

**INFORMATION ITEM NO. 2** – Dr. Valerie Epps distributed information on SAT scores and where the University stands as it relates to the national average. Dr. Epps reported on the enrollment statistics for undergraduate students and reported a total head count of 1,540. Dr. Epps reported recruitment efforts will begin earlier than in the past in order to increase enrollment numbers. Dr. Epps reported on homecoming activities.

An enrollment management presentation was presented by Mr. Michael Taylor (see attached). Trustee Samuel Patterson congratulated Mr. Taylor and noted emphasize needs to be made on engaging the alumni. Chairman Bogle expressed gratitude for the presentation. Dr. Epps reported copies of the presentation are available for further review.

A resident life and housing presentation was presented by Mr. Manuel Taylor (see attached). Mr. Patterson reported the Council of Trustees will be visiting the resident halls in November.

Dr. Valerie Epps concluded the report of the Student Affairs Committee report.

- **UNIVERSITY RELATIONS**

Dr. Sulayman Clark, Vice President for Institutional Advancement, presented the report of the University Relations Committee in absence of Trustee Robert Traynham. Dr. Sulayman Clark discussed being engaged in a preliminary assessment of fundraising opportunities of the University and reviewing the stewardship policies and procedures. Dr. Clark reported the assessment will lead to a comprehensive action plan that will be submitted in January 2009 and cover through June 2010. Dr. Clark reported the need to fill the Director of Alumni Relations and Director of Public Relations. Dr. Clark reported not believing in erratic fundraising, but will relying on a collaborative process. Dr. Clark reported paying particular attention to the annual fund and getting people cultivated toward cyclical giving. Dr. Clark reported the percentage of funding received as most important and further affirmed a desire to not post zeros.

Dr. Sulayman Clark reported on a conversation held with Trustee Robert Traynham in which Trustee Traynham has expressed concerns with our accounting practices and branding.

Dr. Sulayman Clark reported the scholarship ball will be held fall 2009.

Dr. Sulayman Clark reported on a cultivation networking event at Trustee Traynham's home in November 2008.

Dr. Sulayman Clark concluded the report of the University Relations Committee.

**OTHER BUSINESS**

Chairman Bogle reported the Council of Trustees will contact Ms. Joyce Lawson or Ms. Bernette Wright regarding Committee assignments for the academic year.

Chairman Bogle acknowledged Mr. Lawrence Richards as Chief of Police.

**ADJOURNMENT**

Mr. Samuel Patterson made a motion to adjourn the meeting. Ms. Chioma Ugwuegbulem seconded the motion, **which passed unanimously approved.**

The meeting adjourned at 3:10 PM.

Respectfully submitted,



T. Bernette Wright  
Recorder

Minutes Approved



Dr. Michelle R. Howard-Vital  
President (*in the absence of the Secretary*)