The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, September 20, 2016 in the Marcus Foster Student Union and Alumni Center Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:20 P.M.

APPROVAL OF MINUTES –

A motion was made by Trustee Patterson to approve the minutes of the June 29, 2016 Quarterly Meeting of the Cheyney University Council of Trustees. This motion was seconded by Trustee Spencer and the motion carried.

PUBLIC COMMENT –

Ms. Marion Haliburton, President, Cheyney University National Alumni Association, inquired as to the status of the search for a permanent president. Chairman Bogle responded that the Council is working with the State System to identify an individual. Dr. Pogue has been asked to remain interim president until someone is identified. Further discussion ensued.
Cheyney Alumna, Ms. Phyllis Brown, inquired as to what campus services are currently shared with other universities. Vice President Dillon replied that Information Technology, Facilities, Human Resources, Accounting, Procurement, Accounts Payable and Public Safety Dispatch are shared at this time. Further discussion ensued.

Mr. Junious Stanton, Class of ’69, requested an update on Middle States. Additionally, Mr. Stanton inquired about Cheyney alumni serving on search committees for coaches and the athletic director. Dr. Pogue responded that it is not unusual for alumni to serve on a search committee for an athletic director, but not coaches. For a presidential search, it is required. Further discussion ensued.

Cheyney Alumnus, Mr. Alphonso Coleman, inquired as to what is the current enrollment and how many freshmen does the University have. Ms. Prell responded 186 freshmen with an FTE of 739.

Cheyney Alumnus, Mr. George Walker, asked if students were removed for failure to pay their debt. Ms. Prell responded that a purge has taken place for the fall semester and she will provide this information to him after the meeting.

PRESIDENT’S REPORT –

Dr. Pogue announced that the University has completed its Middle States report and will be meeting with the Middle States team on September 26th and 27th.

Dr. Pogue announced that the University will soon unveil its new organizational chart. This structure was discussed with the Council of Trustees.

Dr. Pogue reported that PASSHE employee, Ms. Christina Dennis, who served as Executive Director of Enrollment Services, has returned to her position at the Center City campus.

Dr. Pogue announced the appointment of Ms. Marcia Robinson, from the Office of Human Resources, as Dean of Student Affairs.

Dr. Pogue thanked the campus community for its continued support.

REPORTS OF THE STANDING COMMITTEES –

Academic Affairs Committee

Mr. James Raith, Chair of the Academic Affairs Committee, introduced Dr. Robert Dixon, Provost and Vice President for Academic Affairs, to present the report of the committee.

Information Item No. 1 – Academic Information. Dr. Dixon discussed the Class of 2020, the academic Master Plan and welcomed Fulbright Scholar Dr. Luyuyo Dondolo to the faculty. Dr. Dixon also reported on faculty promotions and accomplishments and the Middle States team visit on September 26th and 27th.

Dr. Dixon also announced that a task force has been established to explore ways to improve developmental education.

Information Item No. 2 – Keystone Honors Academy. Dr. Tara Kent discussed the recent Honors Academy Induction Ceremony. Dr. Kent also discussed the Keystone Academy and Bond Hill appropriation
increases. Dr. Kent announced that Keystone Scholar Anitra Jackson has been selected to serve as an ambassador for the White House Initiatives on HBCUs. Dr. Kent discussed the University of Pittsburgh Nursing Articulation Agreement.

**Student Affairs Committee**

Mr. Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Marcia Robinson, Dean of Student Affairs, to present the report of the committee.

**Information Item No. 1: Division of Student Affairs.** Ms. Robinson reported on the $30,000 NCAA Choices Grant the University was awarded to educate our students in the areas of drug and alcohol prevention. Additionally, Ms. Robinson reported on Housing and Auxiliary Services and Student Organizations. Ms. Robinson also reported on the Department of Athletics staffing and the University’s current search for a full-time Counselor for the Health and Wellness Center. Ms. Robinson also discussed air-conditioning issues within the residence halls at the start of the semester.

**Finance and Administrative Services Committee**

Mr. Samuel Patterson, Chair of the Finance and Administrative Services Committee, introduced Mr. James Dillon, to present the report to the committee.

**Action Item No. 1 – Approval of Purchase Orders Over $9,999.99.** Chairman Bogle acknowledged that the approval of these items is after-the-fact and asked Vice President Dillon to explain the process as to why the Council is voting to approve these items at this time. Further discussion ensued.

A motion was made by Trustee Patterson for approval of purchase orders over $9,999.99. This motion was seconded by Trustee Wells and the motion carried.

A motion was made by Trustee Patterson for the approval of all reports of the Standing Committees. This motion was seconded by Trustee Spencer and the motion carried.

Vice President Dillon discussed scholarship funds, donations, restricted funds and reimbursements. Further discussion ensued.

**Student Services and Access**

President Pogue called on Ms. Georgia Prell, Chief Operating Officer, to give her report.

Ms. Prell thanked the Office of Admission for all of their hard work to increase enrollment.

Ms. Prell discussed recruitment, alumni assistance and financial aid disbursements. Additionally, in the area of technology, Ms. Prell announced that Cheyney is exploring moving to the Banner admissions performance software system.

**CHAIRMAN’S REMARKS –**

Chairman Bogle remarked that Cheyney continues to face many challenges and thanked Chancellor Brogan, Mr. Dillon and Ms. Prell for their immeasurable support. In addition, Mr. Bogle commented on
the positive changes occurring to the library and thanked Ms. Sharon Cannon for her continued assistance with the project.

**ADJOURNMENT –**

With no further business having to be attended to, Trustee Patterson made a motion to adjourn the September 20, 2016 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Traynham, and the motion carried.

Submitted by: Irene Losak-Scheivert

Approved: Robert Traynham

Irene Losak-Scheivert

Recording Secretary

Robert Traynham

Secretary to the Council