

CHEYNEY UNIVERSITY OF PENNSYLVANIA
Council of Trustees
Minutes of the Quarterly Public Meeting Held
November 4, 2009; 1:15P.M.
Marcus Foster Student Union Center Auditorium

In Attendance:

Council of Trustees

Mr. Robert W. Bogle, *Chairman*
Mr. Samuel Patterson, *Chairman*
Finance and Administration Committee
Mr. Robert Traynham, *Chairman*
Institutional Advancement Committee
Mr. Gary Horton, *Chairman*
Student Affairs Committee
Honorable Vincent Hughes
Dr. Edward Tomezsko
Rev. Dr. Joseph Patterson
Mr. Eric Parker, *Student Trustee*

Administration

Dr. Michelle R. Howard-Vital, *President*
Dr. Suzanne D. Phillips, *Vice President*
for Student Affairs and Student Life
Dr. Sulayman Clark, *Vice President for*
Institutional Advancement
Mr. Gerald Coleman, *Vice President for*
Finance and Administration

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Thursday, November 4, 2009 in the Marcus Foster Student Union Building Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:31 P.M.

APPROVAL OF SEPTEMBER 17, 2009 MINUTES –

Chairman Bogle requested a motion to approve the September 17, 2009 Minutes of the Quarterly Public Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was made by Mr. Samuel Patterson, seconded by Dr. Edward Tomezsko, and the motion carried.

PUBLIC COMMENT PERIOD –

No public comment.

CHAIRMAN'S REMARKS –

Mr. Bogle remarked that the Council is proud of the positive direction in which the university is moving and very enthusiastic with the progress that has been made.

PRESIDENT'S REPORT –

University President Dr. Michelle R. Howard-Vital thanked the Council of Trustees for their commitment to Cheyney and stated she is honored to serve as president. Dr. Vital mentioned that Cheyney needs to be more visible in the Philadelphia region and to do so, the university will continue building relationships with regional businesses

and institutions. One new relationship that has evolved is the partnership with the Abington Hospital Dixon School of Nursing to offer Developmental Math, English, and Computer classes beginning in January 2010.

The president further stated that in the absence of Provost Banks, Dean Carter will be reporting to the Council regarding the Strategic Plan, and the Council will be asked to review and approve the plan. Faculty, staff, and alumni have all received surveys. Action plans are developed. In addition, Centers of Excellence are being developed in the areas of Communications and Fine Arts. This will be a source of strength for future growth as well as when the university pursues grants and fundraising.

In addition, the university is building a new residence hall – a living learning community that is necessary. A new residence hall has not been built in 30 years.

In closing, the president thanked the Council for providing guidance as the university continues to move forward.

Chairman Bogle applauded the administration and stated that the Council of Trustees supports the university's efforts. The students that graduate from Cheyney and what they achieve in this world, it is because of what they are taught and take with them from Cheyney.

REPORTS OF THE STANDING COMMITTEES –

Academic Affairs

In the absence of Provost and Vice President Banks and Councilmember Brown-Sow, Chair of the Academic Affairs Committee, Mr. Bogle asked Dr. Bernadette Carter, Dean of Arts and Sciences to present the report of the Committee.

Dean Carter reported that on December 8, an NCATE Board of Examiners would visit campus for a follow-up visit relative to the Standard 2 of the Teacher Education Unit. Cheyney was cited by NCATE for not meeting this standard. Dr. Carter stated that Dean Flannagan was confident that the university would have a positive visit with NCATE. Mr. Bogle replied that the Council was aware of the upcoming visit, as it was discussed during the morning's committee meeting that the public is invited to attend.

Dean Carter reported on the new Bachelor of Arts Degree in Liberal Studies. This program was approved by PASSHE and the Board of Governors, and is aimed at degree completion for transfer students who might want to change their degree program. The program is also geared toward working adults who need a degree. Liberal Studies is focused on communication skills and other areas.

Regarding Information Item No. 3 – Urban Center Initiatives – Mr. Bogle stated that the Council is awaiting word from Ms. Barbara Simmons regarding the progress of the building.

Mr. Bogle took a moment to welcome Mr. Paul Turner, Chairman of the Cheyney University of Pennsylvania National Alumni Association to the meeting.

Student Affairs

Mr. Gary Horton, Chair of the Student Affairs Committee announced that the committee has met and introduced Dr. Suzanne Phillips, Vice President for Student Affairs and Student Life, to present the report of the Committee.

Dr. Phillips announced the continued efforts of the Division for Student Affairs in the areas of recruitment and retention. With this in mind, the university will host a Hispanic Heritage Celebration on November 12. The guest speaker for this event is The Honorable Nelson A. Diaz, Presidential Appointee to the White House Commission on Fellowships.

In light of the complaints received regarding the registration process, Drs. Phillips and Banks have moved forward to create an Enrollment Task Force that is dually chaired by Ms. Brenda Shields, Registrar and Mr. Michael Taylor, Interim Director for Enrollment Management. Members of this task force include the directors from Student Activities, Financial Aid, Bursar, Admissions, Housing, Technology, and Registrar. This committee will meet on a monthly basis.

Trustee Eric Parker inquired as to when the next meeting will be held of the newly formed Dormitory Council. Dr. Phillips responded that with the end of the semester quickly approaching, the Council would meet after the New Year. Dr. Phillips explained that the newly formed Council is comprised of students from all of the dormitories. The Council meets confidentially to talk about issues in their respective residences. The next meeting is scheduled for Tuesday evening, March 23, 2010.

Finance and Administration

Mr. Samuel Patterson, Chair of the Finance and Administration Committee announced that the committee has met and introduced Mr. Gerald Coleman, Vice President for Finance and Administration to present the report of the Committee.

Action Item #1 – Approval of purchase orders over \$9,999.99. Trustee Patterson made a motion to approve the purchase orders with amounts over \$9,999.99. This motion was seconded by Trustee Tomezsko and carried unanimously.

Mr. Coleman announced that the university's expenses are on target with what they should be at this time of the year. Mr. Patterson commented that the Council of Trustees reviews the university budget on a monthly basis and a certified public accountant has been added to the Finance Committee. Mr. Traynham thanked Mr. Coleman for his fiscal prudence. Chairman Bogle applauded Mr. Coleman's efforts and relayed that PASSHE is also pleased.

Mr. Coleman introduced representatives from the architectural firms RMJM and the Hillier Group to give the Council an update on the construction of Cheyney's new student housing. The representatives stated that the building committee continues to meet on a regular basis to ensure that the project is on schedule. The planning has reached the design phase, and design scenarios were presented to the President's

Cabinet for review and comment. The building design will be in line with the Historic Quadrangle. Robinson Hall will be demolished and replaced with 400 units (beds).

The architectural representatives conducted a presentation regarding the new student housing.

University Relations

Mr. Robert Traynham, Chair of the University Relations Committee, announced that the Committee has met and introduced Dr. Sulayman Clark, Vice President for Institutional Advancement, to present the report of the Committee.

Dr. Clark gave an overview of the year-to-date Fundraising and Goal Comparison Report. Dr. Clark also reiterated Institutional Advancement's Plan for 2009-2012 that involves raising an additional \$9,000,000 over the next three years. A donor's list for review by the Council is forthcoming. Dr. Clark also thanked Trustee Traynham and Comcast for assistance with video production.

With no further business having to be attended to, Chairman Robert Bogle requested a motion to adjourn the November 4, 2009 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was made by Trustee Samuel Patterson, seconded by Trustee Robert Traynham, and the motion carried.

Respectfully submitted,

Minutes Approved,

Irene Losak-Scheivert



Irene Losak-Scheivert
Recorder

Robert L. Traynham
Secretary