



CHEYNEY UNIVERSITY  
OF PENNSYLVANIA

# Undergraduate Admission Application

Office of Admissions  
Cheyney University of Pennsylvania  
1837 University Circle, P.O. Box 200  
Cheyney, Pennsylvania 19319-0200

610-399-2275  
Toll-Free 1-800-CHEYNEY  
Fax 610-399-2411  
[www.cheyney.edu](http://www.cheyney.edu)

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## CHEYNEY UNIVERSITY OF PENNSYLVANIA UNDERGRADUATE APPLICATION INSTRUCTIONS

### ALL APPLICANTS

1. Answer all questions completely and accurately.
2. Request an official copy of your high school transcript / official GED test scores and have the document(s) mailed to the Office of Admissions, Cheyney University of Pennsylvania, 1837 University Circle, PO Box 200, Cheyney, PA 19319-0200.
3. Make sure that your official SAT or ACT test scores are included on your transcript. If these scores do not appear on your transcript you should obtain the test scores from the Educational Testing Service.
4. Please note that if you are twenty-five (25) years of age or older SAT/ACT test scores are not required.
5. Submit your non-refundable application fee in the amount of \$20.00. Send a money order or cashier's check with your completed application. **Personal checks will not be accepted.**
6. Two letters of recommendation are advisable.
7. If you have taken college courses while in high school, submit your college transcripts directly to the Office of Admissions.
8. Review your application to ensure that it is complete and accurate.
9. Sign and date your completed application and forward it to the Office of Admissions, Cheyney University of Pennsylvania, 1837 University Circle, PO Box 200, Cheyney, PA 19319-0200.

**TRANSFER APPLICANTS:** *(A transfer student is any person who has been enrolled in a college or university prior to applying to Cheyney University)*

1. Transfer applicants must have a minimum GPA of 2.0 to transfer to Cheyney University of Pennsylvania.
2. Transfer applicants are required to submit official transcript(s) from each college/university previously attended to the Office of Admissions prior to enrollment at Cheyney University.
3. Transfer applicants who have earned fewer than 12 transferable college level credit hours must submit a final official high school transcript in addition to their official college transcript(s).
4. Transfer applicants who have fewer than 12 transferable hours and are under the age of twenty-five (25) are required to submit an official copy of his/her SAT/ACT test scores in addition to their college and high school transcript(s).

**INTERNATIONAL STUDENTS:** *(Those students who do not hold United States citizenship or who are not legal residents)*

1. Complete and return the enclosed undergraduate application with the \$20.00 (U.S. dollars) processing fee..
2. Submit official copies of school records from each secondary and/or post-secondary institution that you have attended, and/or any standard test scores (SAT/ACT), and school leaving certificates (i.e. WAEC, GCE, CEC, etc.). If the official documents are not in English, you must provide an officially certified English translation.
3. If English is not your language of instruction and you have not pursued secondary or post-secondary level studies in an English speaking country, you must take the Test of English as a Foreign Language (TOEFL) and request that the official results be sent to, Cheyney University of Pennsylvania, Office of Admissions.



TRANSFER STUDENTS POST SECONDARY INFORMATION

List all post secondary schools attended beginning with the most recent. Please indicate begin and end dates.

SCHOOL LOCATION DATES ATTENDED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXTRA CURRICULAR ACTIVITIES

Athletics \_\_\_\_\_ Chorus \_\_\_\_\_ Music \_\_\_\_\_ Student Government (position) \_\_\_\_\_

Honors and Awards \_\_\_\_\_

Volunteer Work \_\_\_\_\_

INTENDED AREA OF STUDY (Please Indicate)

BACHELOR OF ARTS

- Art
- Biology
- Chemistry
- Communication Arts
- Computer and Informational Science
- English
- Mathematics
- Political Science
- Psychology
- Social Science
- Social Relations
- Concentration:
  - Criminal Justice
  - Sociology
- Theatre Arts
- Music

BACHELOR OF SCIENCE

- Fashion Merchandising, Design and Textiles
- Geographic Information Science
- Hotel Restaurant and Institutional Management
- Recreation

BACHELOR OF SCIENCE

- Business Administration
- Concentration:
  - Accounting
  - Marketing
  - Management
  - Finance

BACHELOR OF SCIENCE IN EDUCATION

- Early Childhood Education
- Elementary Education
- Family and Consumer Science
- Special Education
- Secondary Education
- Concentration:
  - French
  - Spanish
  - Mathematics
  - Biology
  - General Science
  - Chemistry

Undecided

I certify that the above statements are true and correct to the best of my knowledge

Applicant's signature

Date

Cheyney University does not discriminate on the basis of gender, race, religion, or handicap, in educational programs, activities, employment, recruitment, or admissions policies.