

**CHEYNEY UNIVERSITY OF PENNSYLVANIA**  
**Council of Trustees**  
**Minutes of the Quarterly Public Meeting Held**  
**September 17, 2009; 1:45 P.M.**  
***Marcus Foster Student Union Center Auditorium***

**In Attendance:**

**Council of Trustees**

Mr. Robert W. Bogle, *Chairman*  
Ms. Lynette Brown-Sow, *Chair*  
*Academic Affairs Committee*  
Mr. Gary Horton, *Chair*  
*Student Affairs Committee*  
Mr. Robert Traynham, *Chair*  
*Institutional Advancement Committee*  
Dr. Edward Tomezsko  
Rev. Dr. Joseph Patterson  
Mr. Eric Parker, *Student Trustee*

**Administration**

Dr. Michelle R. Howard-Vital, *President*  
Dr. Ivan Banks, *Provost/Vice President*  
*for Academic Affairs*  
Mr. Gerald Coleman, *Vice President for*  
*Finance and Administration*  
Dr. Suzanne D. Phillips, *Vice President*  
*for Student Affairs/Student Life*  
Dr. Sulayman Clark, *Vice President for*  
*Institutional Advancement*

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Thursday, September 17, 2009 in the Marcus Foster Student Union Building Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:59 P.M.

**PUBLIC COMMENT PERIOD –**

Mr. Fawaaz Fields, President, Student Government Cooperative Association (SGCA) welcomed the Council and reported that SGCA has finalized its budget and it is balanced. Mr. Fields also stated that students are concerned that the association only collects \$75.00 out of the \$500 total student fees collected per student. SGCA leadership would like to discuss this issue with the Council before the next Trustee meeting in November. SGCA would like to provide the Council with an outline of how they believe student fees should be spent. SGCA needs more money. Mr. Bogle thanked Mr. Fields for his comments and is open to hear what students have to say, but feels that it is appropriate that SGCA speak with Student Affairs first about this issue and then meet with the Council afterwards.

Mr. Fields also requested that the procurement process be an agenda item for discussion at the next Council of Trustees meeting. SGCA finds this process frustrating, i.e., the APR process, and feels there should be a better and more efficient process in place. Mr. Bogle commended Mr. Fields on his effort on how the student leadership wants the university to work, and referred him to speak with the appropriate university officials first before the Council.

Ms. China Jude, Athletic Director, thanked the Council of Trustees for their assistance and support of the 2009 Cheyney-Lincoln Football Game. The game netted \$24,000 in athletic scholarships. Ms. Jude also noted that the golf tournament was a success.

John Chaney attended and the event netted about \$20,000. Mr. Bogle applauded Ms. Jude and Cheyney Athletics for their commitment and hard work and felt the entire weekend was an inspiration that gave hope for change. Ms. Jude also thanked Council Member Gary Horton for his recruitment efforts for athletes from the western part of Pennsylvania.

Ms. Jude also reported the death of NCAA President Myles Brand and her election as chair of the NCAA Nominating Committee and announced that the Cheyney-Lincoln Basketball Game will be held on December 19, 2009 at the Liacouras Center, Philadelphia.

Cheyney Alumnus Che Colter remarked that he feels Cheyney is moving in the right direction and thanked the Council for its guidance. Mr. Colter asked that the university not forget other legislators in the area that the university might wish to engage: Senator Dominic Pileggi and Representative Nicholas Miccarelli, III. Mr. Colter also mentioned that there is very serious legislation in the State House regarding gaming in Pennsylvania. He encouraged our Consumer and Applied Science Department to investigate how the university might play a role in this development. Mr. Colter also encouraged the university community to be aware of new grants on the horizon relative to energy research and conservation in Pennsylvania.

Mr. Bogle thanked everyone for their comments and welcomed Dr. Suzanne Phillips, newly appointed Vice President for Student Affairs and Student Life. Mr. Bogle also remarked that he looks forward to working with everyone as we strive for Cheyney to be the best it can be.

### **PRESIDENT'S REPORT –**

President Vital presented a token of appreciation to members of the Council on behalf of the university administration for their advocacy on behalf of the university.

President Vital announced three tasks to be completed this year:

1. The Comprehensive Planning Process – Middle States has asked the university for different plans surrounding enrollment management. These plans will be incorporated as part of the umbrella of the university's Comprehensive Plan.
2. Critical Data/Best Practices – The university is gearing toward what the best practices for the institution are and will be aggressively pursuing funding avenues to support some of the practices. The university needs the Council of Trustees to continue to work that interest, and Dr. Vital thanked Council Member Robert Traynham for generating interest in the Washington, DC area.
3. Student Development – As the university continues student development academically, it will also expand student development in the area of critical thinking. The university needs to embrace students further. Dr. Vital thanked Council Chairman Robert Bogle for his mentoring and guidance of many students throughout the years.

Mr. Bogle thanked Dr. Vital for her report and announced that he has asked Council Member Brown-Sow, Vice President Phillips and others to examine the processes of

the university's Student Code of Conduct. Mr. Bogle remarked that perception is reality. Students are here to matriculate and become educated members of society.

## **REPORTS OF THE STANDING COMMITTEES -**

Mr. Bogle announced a change in the order of the committees for today's meeting, beginning with University Relations.

### ***University Relations***

Mr. Robert Traynham, Chair of the University Relations Committee announced that the University Relations Committee of the Council of Trustees has met and introduced Dr. Sulayman Clark, Vice President for Institutional Advancement, to present the report of the Committee.

Dr. Clark discussed the 2009-2012 Institutional Advancement Plan that announces a three-year fundraising goal of \$9 million dollars, including a \$1 million alumni-giving goal for 2009-2012.

Dr. Clark also mentioned that in October, Advancement would share its public and private prospects list with the Council of Trustees for review to see if there are any relationships with those listed.

### ***Student Affairs***

Mr. Gary Horton, Chair of the Student Affairs Committee announced that the committee has met and introduced Dr. Suzanne Phillips, Vice President for Student Affairs and Student Life, to present the report of the Committee.

Dr. Phillips announced the university's preparation for H1N1. The procedure in the event of a Swine Flu outbreak was given to the Student Affairs Committee for review.

Dr. Phillips also reported that the judicial process would be reviewed as it relates to the overall safety of the community at-large, as well as safety within the residence halls.

Student Trustee Eric Parker asked what is the timeframe for completion of the review of the Student Code of Conduct. Dr. Phillips replied that she would be in contact with PASSHE legal counsel regarding any revisions to the content of the code. In accordance with the university's governance structure, the revised code will review and approved by the President's Cabinet, the university Student Affairs Council and the Council of Trustees.

### ***Finance and Administration***

Mr. Samuel Patterson, Chair of the Student Affairs Committee announced that the committee has met and introduced Mr. Gerald Coleman, Vice President for Finance and Administration, to present the report of the Committee.

**Action Item No. 1** – Approval of purchase orders about \$9,999.99. Mr. Patterson made a motion to approve said purchase orders. This motion was seconded by Trustee Robert Traynham and passed.

Chairman Bogle commented that the university would have a balanced budget for the next fiscal year; however, accomplishing this goal may have an impact on the employees of the university. The university's budget is reviewed on a month-to-month basis and budget changes will be made based upon enrollment.

Trustee Traynham asked Mr. Coleman if Information Technology reports to him as Vice President, and how is the area doing in terms of the quality of service to the student body. Mr. Coleman replied that he felt that presently, the overall system is running well. Student Trustee Parker commented that students did not have any internet service in the residence halls. Mr. Traynham asked Mr. Coleman if a communication was sent to the student body as to what "Plan B" is to assist students when this happens. What is the process when it is not working? Trustee Patterson asked if it is a lapse in service at different times or is it just not working? Chairman Bogle asked what the frequency of the lapse of service is. Mr. Parker replied that it is not working and they (student body) were not told why. Mr. Bogle asked Mr. Coleman that when something like this happens, how does word get out to the student body as to what the problem is and when will it be rectified? Mr. Coleman answered that this is the first he has heard about the internet not working in the residence halls. Mr. Patterson announced that the Finance and Administration Committee will meet with Messrs. Coleman and Hudson about this issue and asked Mr. Parker if he understood that there might be many reasons for the lapse of service. Mr. Parker replied that he understood.

Mr. Traynham remarked that he finds it interesting that there was no communication about this issue and feels there is a problem with how the university communicates. The university pays for Blackboard and asked if it is working. How will the university ensure that the problem is resolved quickly? Mr. Larry Green from the Office of Institutional Advancement commented that when the internet went down today, the university community was notified about the problem with an estimated time of when service would be restored.

### ***Academic Affairs–***

Ms. Lynette Brown-Sow, Chair of the Academic Affairs Committee announced that the committee has met and introduced Dr. Ivan Banks, Provost and Vice President for Academic Affairs, to present the report of the Committee.

Dr. Banks described the various initiatives taking place with the School District of Philadelphia, Community College of Philadelphia, and the Cheyney University-Abington Hospital Dixon School of Nursing Partnership.

### **OTHER BUSINESS –**

Mr. Bogle reported that some of our students did not return for the 2009-2010 academic year because they owe the university money. It has been past practice for

quite some time for the university to allow students to stay and not pay. Students have lived in the residence halls and even attended class. The decision was made that the university will not accept students who will not pay. Because of the past practice of allowing students to stay and not pay, the university has lost approximately \$6 million dollars in revenue over a four-year period. 200 students were living free at the university. This situation has jeopardized university jobs, enrollment and tuition.

Mr. Bogle asked that the Council please turn in their PACT information.

Mr. Bogle announced that a presidential evaluation is required by PASSHE every three years. This is the year for it and Trustee Tomezsko will chair the committee. This evaluation process will begin in a few weeks and conclude by the first week of December. The committee will be looking for input from SGCA, alumni, faculty and peers.

With no further business to discuss, a motion was made to Trustee Patterson to adjourn the September 17, 2009 Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Dr. Tomezsko and the motion carried.

The meeting adjourned at 3:02pm.

Respectfully submitted,

Minutes Approved

Irene Losak-Scheivert  
Recorder

Mr. Robert Traynham  
Secretary