



2011 – 2012 Financial Aid Appeal & Projected Income Worksheet

Student's Name: _____

Student's ID Number: _____

Parent's Daytime Phone (required): _____

Parent's Email (required) _____

Regulations require that need-based aid eligibility for the 2011-2012 academic year will be based on 2010 income and family information. If you, your spouse (if married), or your parents expect income for 2011 to be considerably lower than it was in 2010, you may be able to use projected income figures to apply for aid. Additionally, other circumstances occurring in your family may qualify you for additional need-based aid.

Please note these circumstances below and follow the associated instructions.

Step 1: Identify the person experiencing a reduction in income (check one): __ student __ spouse __ parents

Step 2: Loss of income is due to: (check all that apply)

- Recent Layoff.** Provide a letter of explanation noting effective date and proceed to **Step 3.**
- Recent Termination.** Provide a letter of explanation noting effective date and proceed to **Step 3.**
- New Disability.** Date of disability _____. Provide a letter of explanation noting effective date and proceed to **Step 3.**
- Terminating or reducing employment in order to attend Cheyney University.** Provide a letter of explanation noting effective date and proceed to **Step 3.**
- A natural disaster that impacted my (or my parents') ability to earn a living wage.** Provide a letter of explanation noting effective date and financial cost. Proceed to **Step 3.**
- The death of a/the custodial parent.** Provide a letter of explanation and proceed to **Step 3.**
- The repayment of Federal Parent Loans for Undergraduate Students (PLUS).** Please enter monthly payment (\$____), and attach a copy of an upcoming PLUS payment coupon.
- One-time expenses incurred in 2010 (funerals, uninsured losses, etc.).** Provide a letter of explanation and documentation where appropriate.

Supporting a family member outside our primary home. Provide a letter of explanation from the family member receiving the benefit noting the value and date(s) of support.

Extensive out-of-pocket medical or dental expenses. Provide a letter of explanation noting amount of out-of-pocket expenses (those expenses not covered by insurance). Please provide documentation where appropriate.

Step 3: Please complete only if directed to do so above.

To be completed by the individual experiencing a reduction in income.

A. Expected 2011 income earned from work (wages, salaries, tips, net business/farm income):

B. Other expected 2011 taxable income (dividends, interest, pensions, annuities, alimony, unemployment compensation, capital gains, etc.):

Note source of income here:

C. Other 2011 Untaxed Income (earned income credit, workers comp, payments to IRA/Keogh, etc.):

D. Total Expected Income for 2009 (A. + B. + C.):

Step 4: Certification and Signatures

I certify that all the information provided on this form and in the attached documents is true and complete to the best of my knowledge. If requested to do so by the Cheyney University Office of Financial Aid, I agree to provide additional documentation in support of my hardship claim.

Student's Printed Name: _____

Student's Signature: _____

Parent's Printed Name: _____

Parent's Signature: _____

Please Return To:

Christopher K. Hanlon, Director of Financial Aid