

Cheyney University Health Center
1837 University Circle, PO Box 200
McKnight & Rogers Building
Cheyney, PA 19319



Phone: 610-399-2260
Fax: 610-399-2566

Dear Student:

On behalf of the Health Center staff, welcome to Cheyney University. We are writing to advise you of the University requirements for health information and insurance.

Please follow the instructions carefully. Incomplete records will be returned and this will delay your registration. **There will be no extensions of time granted for incomplete records at registration.**

1. **Report of Medical History and Physical Exams Form.**

Pages 1-3 are to be completed and signed by the student. Pages 3-4 are to be completed and signed by your physician.

2. **Immunization Records.**

Your doctor's office should have the most up to date record of your immunizations. If you cannot obtain the records from your doctor's office, your parent/guardian and your high school health office should also have copies of your shot records. Submit a copy of your immunization records, which must include the following:

Measles, Mumps, Rubella Vaccine: Evidence of immunization or titers.

Tetanus Shot: Date of shot must be within 10 years of the date of registration.

Meningitis vaccine: Evidence of immunization or titers.

Polio: Evidence of immunization or titers.

Hepatitis B Vaccine: Evidence of immunization or titers

Varicella (Chicken Pox): Evidence of immunization or titers

Tuberculosis: PPD or IGRA within 6 months of registration. If positive, a copy of a chest x-ray and any treatment information is required.

3. **Proof of Medical/Hospitalization Insurance**

Proof of Insurance is required on a yearly basis. If you have your own insurance or you are covered by your parent's plan, complete the insurance information. A **photocopy (Front/Back) of your Insurance card must be included. You will not be able to complete the registration process without proof of insurance.**

If you are in need of health insurance, you may research health plans via the internet. The Health Center has a brochure of a plan that would provide you with basic emergency room coverage. For more information please call the Health Center (610) 399-2260.

You must be sure all completed items are forwarded to the Health Center. Return the completed forms using the enclosed blue envelope. If you have any other questions, please call us at (610) 399-2260.

The Cheyney University Health Center

11/23/10