Cheyney University Policy Number AA-2011-1090
Policy on Academic Standing & Retention for Graduate Students

Approved by: Academic Affairs Council/President’s Council

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Additional History N/A

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Additional References: N/A

Academic Standing and Retention

Good Academic Standing
Graduate students must meet the following minimum academic requirements for continuing enrollment in good academic standing each semester;

- A cumulative GPA of a 3.0 or higher
- Earn no more than two final class grades of a “C”
- Earn no “D” or “F” final class grades.

A third grade of a C or an initial grade of a D or lower earned in any course must be repeated the next time the course is offered. Any courses in which a grade below a B is earned may be repeated only one time. When a course is repeated, both grades will appear on the transcript, but only the most recent grade will be used in calculating the student’s GPA.

Academic Warning
If at the completion of any semester of study the student does not maintain the above listed academic standards, the student will receive an Academic Warning for the following semester. A student is only allowed one semester of Academic Warning. Immediately upon being made aware of being on Academic Warning the student must meet with their faculty advisor to develop an academic plan to remediate the problem. Failure to develop such a plan will jeopardize continuance in the program. If the student successfully returns to Good Academic Standing after the semester of Academic Warning and the student again does not meet the Good Academic Standing standards the student is not given another semester of Academic Warning. In this case the student is immediately placed on Academic Probation.

Academic Probation
If after a semester of Academic Warning the student still is not in good academic standing or again does not meet Good Academic Standing standards the student will be considered to be on Academic Probation. Immediately upon being made aware of being on Academic Probation the student must
meet with their faculty advisor to develop an academic plan to remediate the problem. Students will only be allowed one semester of Academic Probation.

**Dismissal**

Should the student be unable to return to good academic standing at the completion of their semester of Academic Probation the student will be dismissed from the University. A student dismissed from the University following a semester of Academic Probation may seek readmission only under unusual circumstances. Although it is unlikely that a student would be readmitted following academic dismissal, in special situations the student may file an appeal to the Appeals Committee. Students considering filing an appeal should first meet with their faculty advisor to determine whether the filing of an appeal would be appropriate. If so, the students’ faculty advisor will guide the student through the appeal process.