Academic Affairs

Cheyney University Policy AA-2010-1000

Policy on Procedures for Repeating Courses

Approved by: Academic Affairs Council/ President’s Cabinet

History: Revised -- 12-9-2009

Related Policies: n/a

Additional References: n/a

A. Purpose
The purpose of this policy is to define the procedures for repeating undergraduate courses.

B. Scope
This policy applies to all undergraduate students.

C. Key words and phrases:
GPA – stands for grade point average; formerly QPA for quality point average.

D. Policy & Procedure(s)
A student will be limited to a maximum total of six repeats. Repeats of a single course for grade improvement will be limited to a maximum of three repeats. When a student repeats a course, the credits are to be counted only once in determining the grade point average (GPA) and the total credits needed for graduation; the credits attempted are to be counted only once in determining the GPA, and the most recent grade in the course (regardless of whether it is higher or lower) will be used to calculate the GPA.