Cheyney University Policy Number AA-2010-1046

Policy on Repeating Courses

Approved by: President’s Cabinet/ Academic Affairs Council

History: Revised -2-17-2009

Additional History -- n/a

Related Policies: n/a

Additional References: n/a

**Action Approved for Undergraduate Students:**

The Universities will employ a common standard for individual course repeats as outlined below:

- Undergraduate students will be limited to a maximum total of six repeats.
- A single course can be repeated a maximum of three times.
- The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.

**Action Approved for Graduate Students:**

The Universities will employ a common standard for individual course repeats as outlined below:

- Graduate students can repeat a single course for grade improvement only once.
- Graduate students will be limited to a maximum total of two repeats across the program.
- The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.

**Note:** For Post Baccalaureate students, the Course Repeat Policy will be the same as the one for Graduate Students. That is, Post Baccalaureate students can repeat a single course for grade improvement only once with a limit to a maximum total of two repeats during the Post Baccalaureate career.

Universities can set policies that allow fewer repeats but cannot have policies that exceed the maximum.