Policy on Athletic Department Financial-Aid Appeal Process

Approved by:  Athletic Academic Compliance Committee, 9/17/2014
             President’s Cabinet, 10/29/14

History:  Issued- 10/29/14
          Revised-

Related Policies:

Additional References:

A. Purpose

The purpose of this policy is to ensure that ample opportunity is given to a student-athlete who has the athletic aid cancelled or reduced to appeal the loss of such aid.

B. Scope:

This policy applies to head coaches and student-athletes.

C. Key Word(s) & Phrases:

NCAA Bylaw 15.3.2.4 Hearing Opportunity. The institution’s regular financial aid authority shall notify the student athlete in writing, within 14-consecutive calendar days from the date the student-athlete has been notified of the decision to reduce or cancel aid during the period of the award or the reduction or nonrenewal of aid for the following academic year, of the opportunity for a hearing when institutional financial aid based in any degree on athletics ability is reduced or canceled during the period of the award, or not renewed. The notification of the hearing opportunity shall include a copy of the institution’s established policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request the hearing. The institution shall conduct the hearing within 30 consecutive calendar days of receiving a student-athlete’s request for the hearing and shall not delegate the responsibility for conducting the hearing to the university’s athletics department or its faculty athletics committee. (Adopted: 1/12/04, Revised: 1/8/07 effective 8/1/07, 1/14/08 effective 8/1/08)

D. Policy & Procedures:

After being notified in writing by the Financial Aid office that aid will be reduced or eliminated, the student-athlete who wishes to appeal should notify the Director of Financial Aid in writing of their desire to meet with the appeal committee concerning the appeal. This letter should include the student-athlete’s reasons for appeal.

As per the NCAA bylaws, the Director of Financial Aid will arrange a meeting between the student-athlete and the appeal committee. The student-athlete’s appeal should be received within two weeks.
(14 days) of the original notification of reduction or elimination of an athletics grant-in-aid.

The financial aid department has a 30-day window to hold the hearing with a committee made up of non-athletic staff.

A written response and decision will be issued to the student-athlete office of compliance, director of athletics and head coach within seven (7) days of the hearing.