Cheyney University Policy OP-AACC-2014-0124

Policy on Transfer Appeal

Approved by: Athletic Academic Compliance Committee, 9/17/2014
             President’s Cabinet, 10/29/14

History: Issued- 10/29/14
         Revised-

Related Policies:

Additional References:

A. Purpose

The purpose of this policy is to ensure the dignity and rights of the student-athlete are taken into account if they should wish to use transfer to another institution.

B. Scope:

This policy applies to past and present student-athletes.

C. Key Word(s) & Phrases:

NCAA Bylaw 13.1.1.2.1 Hearing Opportunity. If the institution decides to deny a student-athlete’s request to permit any other institution to contact the student-athlete about transferring, the athletics director (or his or her designee) shall inform the student-athlete in writing, within 14 consecutive calendar days from receipt of a student-athletes written request, that he or she, on request, shall be provided a hearing conducted by an institutional entity or committee outside of the athletics department (e.g., the office of student affairs; office of the dean of students; or a committee composed of the faculty athletics representative, student-athletes and non-athletics faculty/staff members). The notification of the hearing opportunity shall include a copy of the institution’s policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request such a hearing. The institution shall conduct the hearing within 30 consecutive calendar days of receiving a student-athlete’s request for the hearing. (Adopted: 1/11/94, Revised: 1/8/07 effective 8/1/07, 1/14/08 effective 8/1/08)

D. Policy & Procedures:

If the institution decides to deny a student-athlete’s request to permit another institution to contact the student-athlete about transferring, the athletics director (or his or her designee) shall inform the student-athlete in writing. Upon the student-athlete’s request, within 14 consecutive calendar days from receipt of a student-athletes written request he/she shall be provided a letter stating the denial and offering an opportunity for a hearing conducted by an institutional entity or committee outside of the department of athletics (e.g., the office of student affairs; office of the dean of students; or a
committee composed of the faculty athletics representative, student-athletes and non-athletics faculty/staff members).

The notification of the hearing opportunity shall include a copy of the institution’s policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request such a hearing. The institution shall conduct the hearing within 30 consecutive calendar days of receiving a student-athlete’s request for the hearing. The hearing will be held with a committee created outside the department of athletics and chaired by the Faculty Athletic Representative.

A written response and decision will be issued to the student-athlete, office of compliance, director of athletics and head coach within two (2) days of the hearing.