Cheyney University Policy OP-AACC-2014-0128

Policy on Private Lessons

Approved by: Athleti: Academic Compliance Committee, 9/17/2014  
President’s Cabinet, 10/29/14

History: Issued- 10/29/14  
Revised-

Related Policies:

Additional References:

A. Purpose

The purpose of this policy is to ensure that accurate records are maintained in the office of compliance in regards to private lessons both on and off campus by a member of the coaching staff.

B. Scope:

This policy applies to all athletic department staff members and athletes.

C. Key Word(s) & Phrases:

NCAA Bylaw 13.11.3.7 Private Lessons. An institution’s equestrian, golf or tennis coach may teach private equestrian, golf or tennis lessons to a prospective student-athlete, provided the following conditions are met: (Adopted: 1/14/97 effective 8/1/97, Revised: 1/9/06 effective 8/1/06)

(a) The coach makes lessons available to the general public;
(b) Fees charged to the prospective student-athlete are at a rate commensurate with fees charged to all individuals;
(c) Prior written approval is received annually from the institution’s president or chancellor; (Revised: 10/3/05)
(d) Fees of the prospective student-athlete are not paid by individuals or entities other than the prospective student-athlete’s relatives or legal guardian(s); and (Revised: 1/9/06)
(e) The institution keeps on file in the office of the athletics director documentation of the fee charged for the private lessons and the name of any individual receiving any portion of the fee.

D. Policy & Procedures:

The only Cheyney University coach permitted to teach through private lessons will be the coach of the women’s tennis team. The coach must seek approval from the president or chancellor prior to hosting private lessons.
If approval is given any and all lesson records must be accurately documented in the office of compliance, including the name, address, date of birth of the individuals involved and an accurate list of payments for each lesson.