A. Purpose: The purpose of this policy is to allow a faculty member to authorize waiving a pre-requisite for a particular course on a case by case basis.

B. Scope:

This policy applies to a current Cheyney University student who demonstrates that prior course work, co-requisite status or knowledge has been achieved and is approved by an individual faculty member and the relevant department chair.

C. Definition(s):

- Faculty member-academic advisor on record or instructor of waived course or instructor of course with the pre-requisite
- Waiver-allowing a student to bypass a required pre-requisite or to be in a co-requisite status
- Pre-requisite-a course and/or grade required in order to move into the higher level course

D. Policy and Procedure(s):

As academic advisor (or instructor of a course) can allow a student to register for a specific class without the listed prerequisite or to be in a co-requisite status. This can be done by submitting the appropriate documentation. This is permissible if the faculty member indicates that prerequisite/co-requisite knowledge has been demonstrated through transfer credit not yet approved, academic performance, comparable coursework or knowledge of relevant competencies.