Cheyney State University of Pennsylvania
Cheyney University Police Department
McKnight Rogers
Lawrence W. Richards, - Chief of Police
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OFFICIAL NOTICE – CU PARKING POLICY 2012-2013

TO: ALL STUDENTS

FROM: LAWRENCE W. RICHARDS, CHIEF OF POLICE

SUBJECT: **PARKING POLICY – 2012-2013**

DATE: **SEPTEMBER 27, 2012**

Effective this Monday October 1, 2012, the Cheyney University parking regulations will go into effect. Tickets will be issued for all violators. Lenience has been granted this past month to allow students to become acclimated to campus life.

Please take a moment to familiarize yourself with the full parking policy listed below and on the Cheyney Police Website at http://www.cheyney.edu/public-safety/Parking-Transportation.cfm

Student Parking is available at the Motorcycle Parking Lot and the Airport Parking Lot only.

Should you have any questions or concerns, please contact the Cheyney Police Department at (610) 399-2405.

Cheyney University Parking Policy – 2012-2013

Parking Permits Required

All vehicles must be registered with the Cheyney Police Department for the 2012-2013 academic year. On campus parking by students require the purchase and display of a CU parking permit. A permit is required for each vehicle if you are using multiple vehicles. The fee is $30.00. If you are temporarily using a different vehicle other than the one registered, you must obtain a temporary parking permit from the Cheyney Police Department.

Student Parking restricted to the Motorcycle Parking Lot and Airport Parking Lot

The Motorcycle Parking Lot, located on the upper right hand side of the main campus – directly above the Carver Science Center is one of two designated areas for student parking.

The Airport Parking Lot is located behind Ada George on Creek Road.

Students may not park in any other parking lot or area than these two parking lots.

First Year Students

All first year students (excluding commuter students) are prohibited from parking vehicles on campus for the 2012-2013 academic year.

Any vehicle found on campus that is not registered or found to be in the possession of a first-year student will be ticketed and/or towed. *Please note that fees will not be waived for any reason.*

Motor Vehicle Violations

All motor vehicle laws of the Commonwealth of Pennsylvania and campus regulations are strictly enforced. Citations for violations result in fines and may result in associated points on your license. **All student vehicles must be registered with the Cheyney Police Department and must display a valid decal.**

Vehicles on Cheyney property not having all required visible forms of identification or left without use for an unusual period of time will be considered abandoned and will be removed from Cheyney property at the owner's expense.

Vehicles that have two or more unpaid parking violations may be booted or towed at the owner's expense. All student vehicles must be parked, in a space, in the Motorcycle parking lot or the Airport Parking Lot. Vehicles parked in a fire lane, at curbside, or in any other illegal manner will be booted or towed at the owner's expense. Campus vehicle regulation information, including information on fines and service charges, may be obtained at the Cheyney Police Department.

Parking tickets and/or parking citations are issued by campus police when vehicles are illegally parked. Campus parking tickets must be paid at the business office. Citations are paid at the district court. Failure to pay campus fines (parking tickets), within the prescribed time, may result in "booting." Failure to pay parking citations can result in a summary arrest warrant at the district court level. Booting or towing of any vehicle will be at the owner's expense. Vehicles may be towed or booted if parked in fire lanes or other prohibited locations. The Cheyney Police Department may remove vehicle registration plates for identification and investigative purposes.

To obtain a parking permit, download a copy of the Cheyney University Parking Permit Request Form and submit payment and form to the business office.

Towing and Booting

The University reserves the right to immobilize (boot) or to remove and impound abandoned vehicles or any vehicle found on campus:

- That have accrued 2 or more outstanding parking tickets within an academic year;
- Without a current permit;
- With an unauthorized, altered or revoked permit;
- Without a license plate;
- With an expired license plate;
- Parked in driveways, fire lanes, reserved or service vehicle spaces, and reserved lots;
- In repeated violation of parking regulations;
- Blocking a loading dock or trash dumpster;
- Parked in an area designated as a construction zone or in an area which requires emergency repairs and the owner refuses to move the vehicle;
- Parked in such a way as to constitute a hazard to vehicular or pedestrian traffic or to the movement and operation of emergency equipment.

Display of Parking Permits (Hangtags)

Student Parking Permits

- All regular student parking permits must be displayed on the rearview mirror with the permit visible from the outside of the vehicle. If the operator decides to place the permit in any other manner, he/she is responsible for the issued ticket.
- The permit must be displayed at all times when the vehicle is parked on University property.
- A student parking permit is not considered valid unless it is displayed in accordance with these parking regulations and clearly visible to the officers from the outside of the vehicle.
- If a ticket is issued to a vehicle not displaying a current permit, the owner (failing to put the permit on the rearview mirror) will be required to pay a fine of $30.

Fees/Fines

Description	Fine
Illegal Parking: Handicapped Area **	$90.00
Immobilizing Device (Boot) **	$90.00
No Permit - Tickets	$30.00
Parking Tickets **	$30.00
Replacement of Vehicle Registration **	$30.00
Vehicle Permit Registration**	$30.00

****Each occurrence**