University-District Leadership Preparation
Memorandum of Understanding

Cheyney University of Pennsylvania in Partnership with Camden School District

The purpose of the partnership between Cheyney University of Pennsylvania and Camden School District is to jointly prepare and support new school leaders to improve curriculum, instruction and student achievement in our region’s schools. We agree to work together to improve the selection of candidates, curriculum and instruction of the preparation programs, learning opportunities in field-based/clinical experiences, evaluation process, and ongoing support of new school leaders.

We agree that:

- We want the best educated and motivated students and teachers possible.
- We want the best prepared and committed new leaders - leaders who can ensure the academic success of all students.

Structure

The Partnership is organized through the CU Teacher Education Unit Advisory Council, which will include one member from each partner school district with partnership coordination or liaison responsibilities and a minimum of two university representatives from the Department of Education and Leadership Studies. The CU Teacher Education Unit Advisory Council:

- Will be the partnership decision-making body.
- Will establish goals based on district-level data needs.
- Will develop a plan for collaboration and for ensuring successful implementation of the leadership preparation program.
- Will develop and plan for evaluation of the partnership relations.

Revised 6/22/10
The School District agrees to:

- Collaborate in the admissions process from the pool of potential school leaders.
- Support and educate candidates and assess performance of candidates.
- Select and train mentors from the school district to assist in the delivery of field-based experiences.
- Provide opportunities for completion of experience activities.
- Facilitate university supervisors during each candidate’s field-based experiences.
- Assist the interns in developing a portfolio demonstrating evidence-based goals.
- Ensure that the interns develop a learning plan addressing district needs.
- Provide seminars or other professional development opportunities.
- Promote a comprehensive picture of performance on instructional leadership standards.
- Create a clear and consistent printed picture of the duties of the principal.
- Evaluate interns performance as instructional leaders.
- Provide feedback to mentors.
- Include time for feedback, regular conferences with the intern.
- Discuss alternative courses of action.
- And get feedback from the interns and other observers and activities.
- Provide seminars for interns to share what they are learning.
- Promote seminars for interns to share what they are learning.
- Establish the interns’ professional learning plan.
- Support the interns in developing a portfolio demonstrating evidence-based goals.
- Ensure that the interns develop a learning plan addressing district needs.