Higher Education Course Scheduling Preference for Veteran Students Act Assurance of Compliance Form

INSTITUTION INFORMATION

INSTITUTION: Cheyney University
ADDRESS: 1837 University Circle, PO Box 200
CITY: Cheyney
STATE: PA
ZIP: 19319

ASSURANCE STATEMENT

Each public institution of higher education in Pennsylvania is required by Act 46 of 2014, the "Higher Education Course Scheduling Preference for Veteran Students Act", to establish and implement a policy under which veteran students are provided with preference in course scheduling. A public institution of higher education has until November 10, 2014, to comply with Act 46 of 2014 ("the Act").

The Act defines a "veteran student" as an individual who:
1. Has served in the United States Armed Forces, including a reserve component and National Guard, and was discharged or released from such service under conditions other than dishonorable;
2. Has been admitted to a public institution of higher education in Pennsylvania; and
3. Resides in Pennsylvania while enrolled in the public institution of higher education.

In accordance with the Act and the Higher Education Course Scheduling Preference for Veteran Students Act Guidelines, the institution policy must include:
1. Definitions of "veteran student" and "course scheduling preference".
2. The process by which veteran students take advantage of preferential course scheduling at the institution.
3. A point of contact at the institution.
4. The following statement from PDE: "Act 46 of 2014 requires public institutions of higher education in Pennsylvania to provide veteran students, as defined in the Act, with preference in course scheduling. Non-compliance may be reported to the Pennsylvania Department of Education by submitting the Higher Education Student Complaint form found at www.education.state.pa.us."

At minimum, the institutional policy must appear in the following locations:
1. Website
2. Catalog (no later than the next published version)
3. Office of Veterans Affairs

By completing this form, hereby certify that the institution named above and its related campuses meet the requirements of Act 46 of 2014 and the Higher Education Course Scheduling Preference for Veteran Students Act Guidelines. All veteran students, as defined, qualify for course scheduling preference at the institution. As proof of compliance, I have entered below the web address to the institution policy for providing veteran students with course scheduling preference.

POLICY WEB ADDRESS: http://www.cheyney.edu/policy-register/Policies-by-Numerical-Order.cfm
NAME: Dr. Phyllis Worthy Dawkins
TELEPHONE: 610-399-2279
TITLE: PRESIDENT OR CHANCELLOR
EMAIL: pdawkins@cheyney.edu

Signature: __________________________ Date: 11/7/14

Submit completed form to PDE’s Office of Postsecondary and Higher Education at RA-higheredreporting@pa.gov, no later than Nov. 10, 2014.

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