CONTACT INFORMATION
Cheyney University Center City
The Mellon Center
701 Market Street, 3rd Floor
Philadelphia, PA 19106
Phone: (215) 560-3891
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ADMISSION REQUIREMENTS
Applicants to graduate programs are evaluated using several criteria, in accordance with the requirements for the particular program. These include grade point average, standardized test scores (i.e., MAT, GRE, Praxis Aptitude Test), and letters of recommendation.

HOW TO APPLY
A candidate for admission as a first-year student adhere to the following procedures: (1) complete a Cheyney University application and forward it along with the application fee to Cheyney University Center City, (2) submit an official transcript from each college/university previously attended mailed directly to Cheyney University Center City, (3) submit two professional letters of recommendation, (4) submit one personal letter of recommendation, and (5) submit a 500 word essay detailing the applicant’s career goal and educational objectives.

READMISSION
A student who withdraws from the University in good standing may apply to Cheyney University Center City for readmission.

TRANSFER GRADUATE APPLICANTS
Anyone who has completed graduate level coursework at another accredited institution with an overall academic average of “B” or better may apply for admission as a transfer student.

Overview
Current graduate offering s at Cheyney University of Pennsylvania include a Master of Arts in Teaching (MAT), a Master of Education in Educational Leadership, a Master of Education in Elementary Education, and a Master of Education in Special Education, and a Master’s of Public Administration (MPA). All programs are currently housed at our Center City location in Philadelphia. Classes are taught evenings and weekends and at selected cluster locations.

Philosophy
The Cheyney University faculty believes that a philosophy of education should be dynamic and that education programs of public schools and colleges must keep pace with the change and growth of an increasingly complex society. The welfare of the country depends on a diversified system of education, which while responding to changing needs, must preserve fundamental values. A major purpose of Cheyney’s graduate program is to help make this concept meaningful to men and women in their various professions.

Conceptual Framework
The conceptual framework for the graduate studies programs at Cheyney University is: “The Educators as Reflective Decision Makers who are Collaborative and Effective Practitioners.” This concept focuses upon developing educators who can make wise decisions in educational settings. The framework is rooted in the basic tenets underlying the program’s mission, goals, and purpose.

Academic Advising
All formally admitted graduate students must work closely with their assigned program faculty advisor to develop a planned program of study. The plan of study will specify the courses that each student will complete in order to fulfill the requirements of the specific Master’s degree program. If necessary, the plan of study will also specify appropriate course work and/or qualifying examinations.

Graduate students enrolled in a teacher certification program must work closely with the appropriate faculty advisor in selecting course work essential for the completion of the university and certification requirements of the respective program.

Admission to Candidacy
Admission to a graduate program does not assure admission to Masters Degree candidacy. Advancement to degree candidacy is based upon formal review of a student’s academic record by his/her assigned advisor and forwarded to the Department Chair and Teacher Education Committee (for Education candidates) or the Academic Affairs Council (for MPA candidates) for approval.
Master of Education (MED) in Educational Leadership - The program is designed to prepare administrators who are particularly sensitive to the needs of urban schools. The program will further delineate the conceptual, technical and human skills deemed necessary in the preparation of competent educational administrators.

Master of Education (MED) in Elementary Education - The graduate studies elementary Education program serves a variety of educational needs: those of the potential teacher; the teacher seeking permanent certification, or a broader range of depth of competence in a special field; and those interested in continued professional growth or preparation for graduate study beyond the master’s degree level.

The Master of Arts (MAT) in Teaching - This degree program is tailored for students who do not possess an elementary education degree or for those teaching with emergency elementary education certificates to become certified Preschool - grade 4 teachers. Upon completion of the program, candidates are eligible to apply for teacher certification from the Pennsylvania Department of Education (PDE).

*Certification Programs
Supervisory, secondary and/or intern certificates in Biology, Chemistry, Communications (English), Early Childhood, Early Childhood/Special Education, Foreign Languages, Administrative I – Principal (K-12).

Graduate Studies in Arts and Sciences
Master of Arts in Public Administration (MPA) – Courses will emphasize methods that public administrators should use to address the needs of the nation’s changing population.

Within the MPA program students may choose to specialize in State & Local Government Administration; Administration of Justice; or Non-Profit Administration. We anticipate adding a specialty in Public Health Administration during the coming year.